

GUNN HIGH SCHOOL: Parking Permit Rules and Regulations

In order to obtain a permit you must pick up a registration form in the Student Activities Center (SAC) or download from this site, and take it home for your parents to sign. Return to the SAO with the completed form, your driver's license, your student body card, and a check for \$125 made out to *Gunn High School*. You may only purchase your permit in the SAO.

Parking Permit Tags - \$125 per permit. Sales will begin the third week of school (8/27)

The Student Activities Office (SAO) will sell approx. 180 parking permits (Pending space in the lot due to construction) **to seniors only** in the following order:

- **August 27 – September 7: Senior** carpoolers and single-occupant drivers who live past El Camino, Foothill, Page Mill, and Adobe Creek can get permits
- **September 10 - 14: any seniors** can get permits after that if there are any left.
- **Juniors who have a special circumstance** that requires them to be able to drive to school will be able to purchase a permit on a case-by-case basis. Please see the Assistant Principal of Facilities with requests.

Beginning on September 17th: Parking Enforcement by PAPD begins! Do not drive to school unless you have a permit or you risk getting a ticket - buy your permit the day before.

Types of Permits:

Carpool Permit: If you regularly drive one or more people to Gunn High School, you are eligible for a red hang tag that allows you to park in the designated spaces of the student lot (marked with "carpool") in addition to the regular spaces in the student lot.

- **COST SAVING IDEA:** Split the cost of the permit amongst everyone in the car and save some money! If you have four people (including yourself) everyone pays \$31.25 and you save \$93.00
- **NOTE:** Driving a younger sibling to their school and then driving to Gunn by yourself does not count as carpooling to Gunn. Driving your sibling to Gunn and making them walk back to their school also does not count.

You are responsible for knowing where the Carpool spaces are located – designated spots are marked! If you are not carpooling on a particular day, do not park in the carpool lot, but instead park in the regular student parking.

Single Driver Permit: If you drive by yourself, you may park in any spot not marked for carpool. At no time may you park in a carpool space, even if you happen to carpool.

For either permit - be sure to hang your tag from your mirror and don't forget to take it with you if you switch cars. If for some reason you cannot hang it from your mirror – put it next to your VIN number on your dash.

Parking Enforcement on Campus

Parking will be monitored weekdays by the Palo Alto Police Department. There are no warnings!!! Students who park in the staff lot, who do not have a permit, or who park in the carpool lot without the proper permit will be ticketed at a cost of \$47.00.

If your tag is not in the proper spot on a day of PAPD enforcement, you will get a ticket! Do not come to the SAO or Main Office to get tickets cleared. That is a matter between you and the police.

Miscellaneous:

If you forget your permit for one day, you may request a temporary permit from the Main Office. If there is no parking in the lot, please report this to the SAC immediately. Do not park illegally even if the lot is full!

The SAC is not responsible for lost or stolen permits or fire/theft/damage/vandalism of your vehicle. If you are driving a car with shoddy locks or a convertible, you are taking a chance that your permit may be stolen. **If you lose your permit or it is stolen, you will have to buy a new one!!!**